



Dear Parent/Carers

We urgently need your support.....

As you may already be aware St Mary's Under 5's Preschool is a Parent Committee run preschool and as such we urgently need parents to step up and be a part of this Committee. Without one the preschool would be unable to run legally and may be forced into closure if we cannot meet the requirements of the constitution.

The Committee is made up primarily of parents but can also be carers, grandparents, aunts or uncles. The role of the Committee is being responsible for the overall running of the setting, organising fundraising, financial matters, staffing and any other decisions that need to be made to ensure the preschool is running smoothly. No previous experience necessary, just the enthusiasm of being part of your child's early years journey.

At present the Committee is made up of non-preschool parents whose children are now well into Primary school education, although we do have temporary permission to run like this due to the impact of Covid it is our legal obligation to fulfil the requirements that we are legally bound to. To do this we will need 3 main officers, these are Chairperson, Treasurer and Secretary as well a minimum of 2 others in support. All roles will need to be fulfilled and will be fully supported both by the current Committee and our Sufficiency Officer from The Education People (KCC). There are also various webinars that are available and online training as required. A full DBS check will also need to be carried out.

The Committee usually meet every 6 weeks to discuss any plans for fundraising and any issues that have arisen during this time. As mentioned above all roles will be fully supported not only at handover but at any time help or advice is needed.

If you would like to know more please contact me at stmarysu5committee@yahoo.com and I would be happy to answer any questions you may have!

Thank you

Jennie Kemp
Committee Chairperson

September 2021